

Residential Application

Notice: Application fee is \$25.00/each adult. (this fee is applied is applied to credit report, tenancy/eviction/criminal search, and administrative costs). All adults or corporate sponsors, must complete separate applications (except married co-applicants). Photo ID and documented proof of income must be provided. This fee is not refundable. Application will not be considered for rental until all requested items are provided (Note: you may be passed over for another complete application).

Property you are applying for: _____
Preferred Move-In Date: _____ Rental Amount: _____
How long do you plan to stay? _____

PERSONAL INFORMATION:

Full legal name: _____
Date of birth: _____
Drivers License/ID #: _____ Social Security Number: _____
Phone: _____ Email: _____
Street address: _____ City: _____
State: _____ Zip: _____

Spouse's Name: _____
Date of birth: _____
Drivers License/ID #: _____ Social Security Number: _____
Phone: _____ Email: _____
Street address: _____ City: _____
State: _____ Zip: _____

All other occupants (full name):

Name: _____ Date of birth: _____ Relationship: _____
Name: _____ Date of birth: _____ Relationship: _____
Name: _____ Date of birth: _____ Relationship: _____
Name: _____ Date of birth: _____ Relationship: _____

EMPLOYMENT INFORMATION:

Applicant:

Present Employer: _____ How Long?: _____
Position: _____ Salary: _____
Phone: _____ Supervisor: _____
Work Address: _____

MILITARY:

Rank: _____ Housing Allowance (yes/no)?: _____
CO: _____ phone: _____
Separation Date: _____ Military Command : _____

Co-Applicant:

Present Employer: _____ How Long?: _____
Position: _____ Salary: _____
Phone: _____ Supervisor: _____
Work Address: _____

RESIDENCE HISTORY (provide at least 3 years history):

Current Address: _____ From: _____ To: _____
City: _____ State: _____ Zip: _____
Rent/own: _____ Monthly payment: _____
Landlord/lender: _____ Phone: _____
Reason for leaving: _____

Previous Address: _____ From: _____ To: _____
City: _____ State: _____ Zip: _____
Rent/own: _____ Monthly payment: _____
Landlord/lender: _____ Phone: _____
Reason for leaving: _____

Previous Address: _____ From: _____ To: _____
City: _____ State: _____ Zip: _____
Rent/own: _____ Monthly payment: _____
Landlord/lender: _____ Phone: _____
Reason for leaving: _____

OTHER INFORMATION:

Automobiles - to be parked on premises:

Make/Model: _____ License: _____ Year: _____
Make/Model: _____ License: _____ Year: _____
Make/Model: _____ License: _____ Year: _____

Nearest Relative/relationship: _____ Phone: _____
Personal Reference/relationship: _____ Phone: _____

Will you have:

Pets?: _____ Describe (if any?): _____
Water filled furniture?: _____ Describe (if any?): _____
Boat/RV/Trailer?: _____ Describe (if any?): _____

Have you ever been delinquent in payment of your rent or any other financial obligation?
(If yes, please explain):

Have you ever been a defendant in an unlawful detainer (eviction) or failed to perform any obligation
of a rental agreement? (if yes, please explain):

Have you been convicted of a felony/crime? (yes/no) _____

If Yes, please explain: _____

Procedure:

1. One application for each adult (except married co-applicants)
2. Application must be accompanied by an application fee of \$25.00 per adult
3. Application will not be processed unless completely filled out & documents provided.
4. Applicants must provide a copy of id and written confirmation of income.
(Ex: most recent paystub, L.E.S., 2 most recent bank statements, or AFDC/SSI documents)

Qualification Criteria:

1. Income showing at least 2.5 times the rental amount as "Gross" income.
2. Applicant must have satisfactory rental history.
3. Applicant must have satisfactory credit history.
4. Once application is approved, applicant must provide a holding deposit (in the amount equal to the security deposit). Property will still be actively marketed until deposit is received.

The information on this application is true and correct to the best of my/our knowledge. Authorization is hereby given to verify the above information and obtain a consumer credit report and/or a criminal background report & rental history. Should adverse action be taken based on the report, I understand that I may request a copy, along with a copy of a Summary of Your Rights under the Fair Credit Reporting Act. I understand that the fee for verifying this rental application is not a deposit or rent and will not be applied to future rent or refunded, even if this application to rent is declined. All Applicants must sign below.

Applicant: _____

Date: _____

Applicant: _____

Date: _____

I hereby apply to lease an apartment/house, and agree that the rental is to be payable the 1st day of each month in advance. I warrant that all statements above set forth are true. I hereby give my permission to communicate with my current and former landlord/property manager for the purpose of discussing any and all of the facts and circumstances of my current or former tenancy, as well as the other information listed above. I also give my permission to communicate with my current employer and/or supervisor for the purpose of verifying the employment information listed above. I understand there are no limitations or restrictions regarding what may be discussed or revealed. I am aware that a credit history, eviction search, and/or criminal background check will be done in conjunction with my application. I understand that I may have the right to make a written request within a reasonable period of time to receive additional, detailed information about the nature and scope of this investigation.

Please enter "yes" if you understand and agree with above statement: _____

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